

[Your Company Letterhead]

[Date]

[Buyer's Name]

[Buyer's Address]

Dear [Buyer's Name],

Re: **Provisional Allotment Letter** for Residential Unit No [Unit Number] in [Project Name]

We are delighted to inform you that, following your application for a residential unit in our under-construction project, we are pleased to provisionally allot the following residential unit to you:

Project Name: [Project Name]

Unit Type: [e.g., 2 BHK Apartment], Unit Number: [Unit Number], Car Parking: [Number of Parking], [Parking Type]

Carpet Area: [in square feet], Balcony Area,[in square feet], Terrace Area[in square feet]

Super Built-up Area: [Super Built-up Area in square feet]

Price: [Total Price of the Unit]

This provisional allotment is made subject to the terms and conditions outlined in the builder-buyer agreement, which you are required to execute within [number of days] from the date of this letter.

We kindly request you to make the initial payment of Rs. [10% less 1 Lac + GST] to complete your 10% payment. [Figure and Words]

Thank you for choosing us as your trusted partner in this important life investment.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]

[Company Name]